

New Mexico Arts

Accessibility Accommodations Request Information

Please complete this form and return to:
Amy Mills, amy.mills@dca.nm.gov or fax: (505) 827-6043
For assistance completing this form:
Phone: (505) 490-1872 (voice & text); TTY Relay: (800) 659-8331

Requests should be made as soon as possible or least ten (10) days in advance.

Date of request: _____

Method of Request
(phone, email, mail, etc.): _____

NMA Staff Receiving
Request: _____

Name of Requester: _____

Requester contact information

Phone: _____

Email: _____

Address: _____

Is this request for an alternative format of existing materials or public documents?

Document/material: _____

Date needed: _____

Format needed (check all that apply):

Large print

Braille

Audio recording

Materials in electronic format (on flashdrive or CD)

Other: _____

Is this request for a specific event, program or activity?

Event Title: _____

Event Date: _____

Event Location: _____

Accommodation needed (check all that apply):

American Sign Language (ASL) Interpreter

Other interpreter service: _____

Notetaker

Communication Access Real-time Translation (CART)

Assistive listening device

Induction loop

Captioned video

Audio Description of visual materials

Large print

Braille

Audio recording

Materials in electronic format (on flashdrive or CD)

Reserved seating

Wheelchair access

Orientation to facility

Sighted guide

Other: _____

Additional information:

An assistant will be accompanying me

A service animal will be accompanying me

Notes: