

**New Mexico Arts
FY2026 Application Q & A
September 26, 2024
2:00 PM**

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new mexico arts
public support for the arts

About

We are the state arts agency and a division of the Department of Cultural Affairs. Our primary function is to provide financial support and technical assistance or arts services and programs to nonprofits statewide and to administer the 1% public art program for the state of New Mexico.

Mission & Vision

- Public support for the arts to ensure the arts are central to the lives of New Mexicans.
- A New Mexico with vibrant communities, meaningful quality of life, and a robust economy.

Programs

Programs



Artist-in-Residence



Arts & Cultural Districts



Arts & the Military



Folk Arts



Governor's Arts Awards



Grants



Poetry Out Loud



Public Art

Who

- Tax-exempt nonprofit organizations
- Units of government, schools, colleges, universities, and Indian tribal government entities in NM are eligible to apply.
- Not one of the above you may use a fiscal agent. You still need to be an “organization” and must have an Advisory Committee.

Please ask questions in the chat as we go.

Funding Priorities

- Funding is not needs-based but considers the priorities set by the legislature including one-third of funding to organizations based in rural communities.
- All applications are rated using published criteria and applicants need to score a 65 and above to be eligible for funding.

What

- Funding supports for arts activities including exhibitions, publications, screenings, lectures, or performances, arts education, arts advocacy etc.
- FY26 funded activities should have a public presentation component that takes place during the state fiscal year July 1, 2025, to June 30, 2026.

Key Deadlines

- Advance Review Deadline:
October 18, 2024, 11:59 PM MT
- Final Application Deadline:
December 13, 2024, 11:59 PM MT.

Advance Review

- Offered before the final deadline to help applicants improve their applications and check for mistakes that might cause ineligibility.
- If an applicant was declared ineligible or did not receive funding in the past year or has not applied to New Mexico Arts in the past two years, an Advance Review is required.
- **Advance Review applications must be submitted online by 11:59 PM MT Friday, October 18, 2024.**

Life Cycle of a Grant Application

September

Guidelines & Application Available

Posted on our website

October

Advance Review

Submitted online no later than October 18, 2024, 11:59 PM MT.

December

Final Application

Submitted online no later December 13, 2024, 11:59 PM MT .

Jan/Feb

Staff Review

Staff review applications for eligibility

March/April

Panel Review

Application review panels, comprised of peer panelists review and score applications based on the evaluation criteria. Scores are posted on the website at the end of the review period.

May/June

Arts Commission Approval

Grant is determined by amount requested, panel score, and total funding available. The Planning and Budget Committee of the Arts Commission reviews funding recommendations in and forwards its recommendations to the full commission for approval at the June Meeting.

June

Notification & Agreements

Applicants are notified and agreements are prepared for funded organizations.

Important for FY26

- New Mexico Arts is moving to a two-year funding cycle. Applicants who are awarded funding in FY2026 will be allowed to submit a shorter application update in FY2027.
- You must have been successfully funded in FY2026 to submit in FY2027.
- If an organization misses the FY2026 deadline, they will need to wait for two years until the FY2028 guidelines are issued in September 2026.

Important for FY26

- Applicants will request a fixed grant amount of \$10,000. Funding for FY2026 and FY2027 will be allocated based on available funding each year and panel score; full funding is not to be expected but rather a percentage of available funding.

Eligibility

- One application per organization.
- Providing programs to the public for a minimum of six (6) months prior to the deadline.
- Have a Unique Entity ID (UEI) from SAM.gov in alignment with requirements of the National Endowment Arts.
- Submit an Advance Review, required for new applicants

Eligibility

- Be submitted online by December 13, 2024, 11:59 PM MT.
- Submitted an Advance Review by October 18, 2024, 11:59 PM MT, if the Advance Review is required.
- Upload or link to all required application materials. (See the Application Materials Checklist).
- Have on file your 501(c)(3) IRS Tax-Exempt Determination Letter which includes the (FEIN) number (except public schools and government entities).

Eligibility

- Meet the eligibility requirements of a funding category. Program Coordinators may move your application to a different funding category if the eligibility criteria are met for the new category.
- Not be discussed with NMA Commissioners or panelists during the grants process, December 13, 2024–June 30, 2025, as this will make an application ineligible.

How

- Go to the Apply for a Grant page:
<https://nmarts.org/grants/apply-for-a-grant/>
- See FY2026 Funding Guidelines and Application.
- New and returning applicants will use the online system to prepare and submit the application.

How

- New Applicants will create an account in the system. (Not sure if you have online account, please check with us.)
- Returning applicants will use their existing log-on and password (If you are unsure of your log-on credentials, please contact New Mexico Arts Arts.).

Application Materials

- Board Members List (Advisory Committee)
- 501(c)(3) IRS Tax-Exempt Determination Letter (Except public schools and government entities), all new applicants are required to upload the letter which includes the FEIN number. Applicants using a fiscal agent must submit the letter for the fiscal agent).
- Please check your organization documents in your online account (Check that the letter is up-to-date). If you have changed your name; we require a new letter reflecting the name change.

Application Materials

- Artistic Samples: Printed Materials, Digital Images, Audio, and Video.
- Budget Detail for the proposed program anticipated income, expenses, and in-kind for the program, the budget must include a 50% match by the applicant organization, at least half of which must be cash.
- Income and Expense Statement, for your organization's Last Completed Fiscal Year.
- For Arts Learning in Schools ONLY: Principal Letter(s) (Letters of commitment from the principals of the participating schools).

Criteria

- Artistic Quality and Creativity (35 points);
- Community Support, Representation and Benefit (40 points);
- Administrative Ability (25 points).
- An applicant must score a minimum of 65 points to be eligible for funding.

Important Considerations

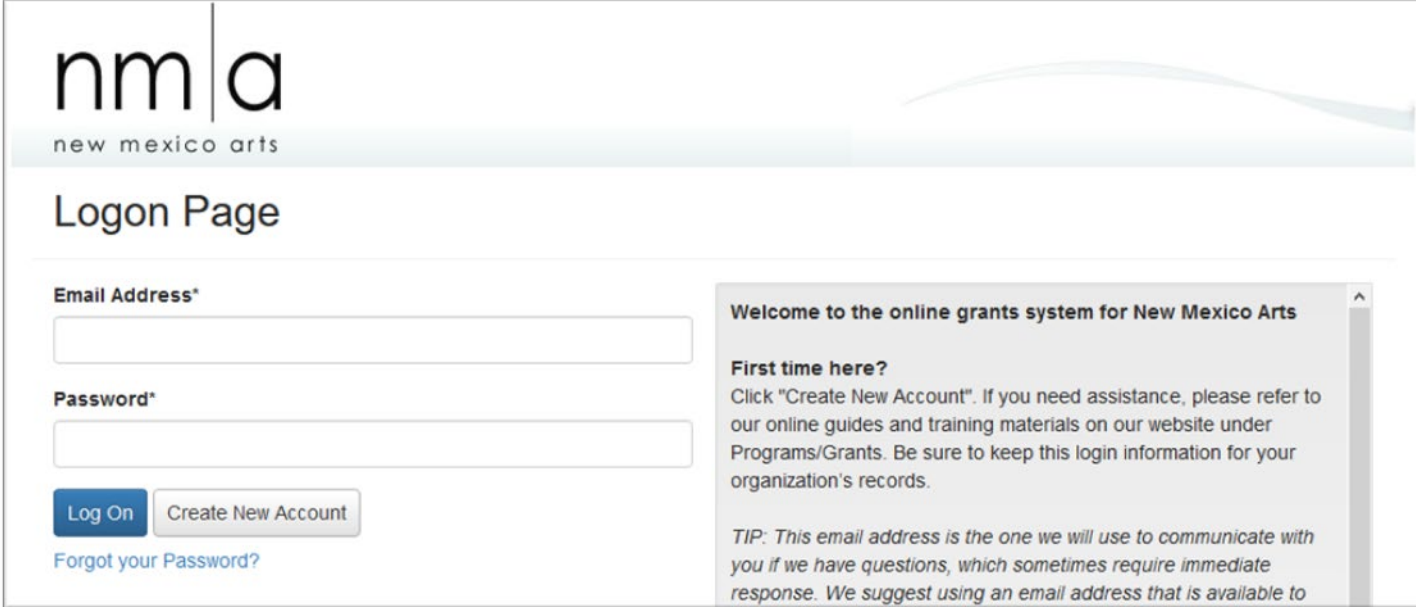
- Determine Project Eligibility and Funding Category, NMA can advise on proposed project eligibility. If you are required to submit an Advance Review, you will need to consult with program staff to determine your eligibility.
- Returning applicants, if you have a new project idea, please consult with NMA to determine eligibility.

Other Tips

- Ensure your application narrative make sense.
- Ensure data listed in one area of an application, matches other references to prevent questions from reviewers.
- Establish methods for tracking attendance and to evaluate program success.
- Make sure your project budget delineates NMA funds correctly.
- Make sure your proposed program addresses the panel evaluation criteria for your funding category.

Logon Page

- Access the online system via the Logon page. We suggest you bookmark the page in your browser for ease of access.



The screenshot shows the logon page for the New Mexico Arts online grants system. At the top left is the logo for 'nm|a new mexico arts'. Below the logo is the title 'Logon Page'. There are two input fields: 'Email Address*' and 'Password*'. Below the password field are two buttons: 'Log On' and 'Create New Account'. A link 'Forgot your Password?' is located below the 'Log On' button. On the right side, there is a scrollable box containing a welcome message and instructions for first-time users.

nm|a
new mexico arts

Logon Page

Email Address*

Password*

[Log On](#) [Create New Account](#)

[Forgot your Password?](#)

Welcome to the online grants system for New Mexico Arts

First time here?
Click "Create New Account". If you need assistance, please refer to our online guides and training materials on our website under Programs/Grants. Be sure to keep this login information for your organization's records.

TIP: This email address is the one we will use to communicate with you if we have questions, which sometimes require immediate response. We suggest using an email address that is available to

Questions & Discussion

Thank you!

