

Framing, Installation, and Plaque Guidelines

All framing materials must be museum quality!

1. Mat type - 100% Cotton rag.
2. Mat color – white, off-white, gray, or black. Other colors must be approved by NMAD.
3. Mat size – not to be less than 2 inches all the way around. Other mat sizes or elimination of mat must be approved by NMAD.
4. Backing – Acid free, museum quality.
5. Mounting – Acid free, museum quality.
6. Frame material - simple profile, wood molding, 1.5" or larger on the face. Colors can be natural wood tones, black, or white. Other colors must be approved by NMAD.
7. Plexiglas protective covering required on all 2-D pieces. Glass on pastels.
8. Spacers when necessary, so that Plexiglas does not touch the artwork.
9. Security hangers must be used, no wire (i.e. T-Lock or T-Screw Security Hangers)
10. Weighted wood pedestal with secure bolted Plexiglas cover required on small 3-D works. Other pedestal materials must be approved by NMAD.
11. Pedestals shall be tall enough to bring the artwork to eyelevel.
12. Large scale and/or exterior sculptures do not require Plexiglas covering. "Large Scale" is determined by NMAD in consultation with Artist.
13. All artwork must be permanently installed at the site along with an identification plaque.
14. Pedestals must be painted either black or white. Other colors must be approved by NMAD.

Samples of mats, frames, pedestals and plaques can be viewed at New Mexico Arts office (407 Galisteo, suite 270, Santa Fe, NM). Please call to schedule an appointment (505-827-6490, In State 800-879-4278).

The following guidelines are used for NMAD Art in Public Places Program to maintain plaque quality and style consistency. It is permissible for the font size to be changed to best fit the size of the plaque. (Drawings are not to scale!)

SAMPLE

14 pt Bold Italic Arial Font or Times New Roman

14 pt Plain Arial Font or Times New Roman

14 pt Plain Arial Font or Times New Roman

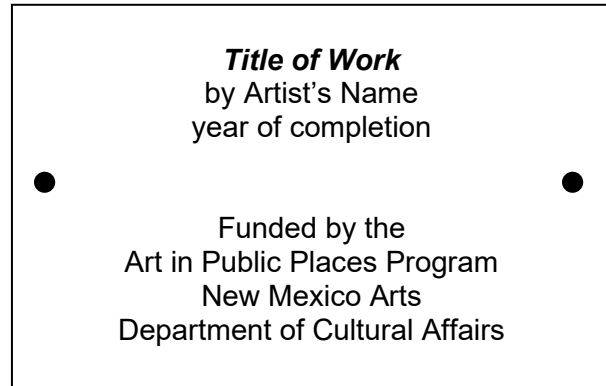
May or may not have 2 drilled holes for mounting depending on plaque style

12 pt Plain Arial Font or Times New Roman

12 pt Plain Arial Font or Times New Roman

12 pt Plain Arial Font or Times New Roman

12 pt Plain Arial Font or Times New Roman



Interior Pieces

Material and Finish: Metal 3" x 5" plate with brushed silver or brass finish and black lettering on wooden base (black or natural wood) no larger than 5" x 7"



Exterior Pieces

Material and Finish: Metal plate with black finish and silver lettering
Plaque Size: 4" x 6" or 5" x 7"



Please adjust font size to best fit plaque dimensions

VARIATIONS: We understand that because of the nature of the artwork and/or site, plaque variations may be desirable. For example, a tile artist might choose to create a custom tile plaque to integrate into the work. For a large stainless steel exterior sculpture, an artist might wish to use a stainless-steel plaque that is larger than the standard size. We encourage you to think creatively. However, the Artist must consult with New Mexico Arts **before** executing a custom plaque (505-827-6490, In State 800-879-4278).