



## art in public places program

---

P.O. Box 1450. Santa Fe, NM 87504-1450. 505/827-6490 In-state 800/879-4279

Date

Name

Address

City, State Zip

Dear Name:

As per your request, enclosed is the scope of services for the Art in Public Places Contractor position. To be considered, candidates must include in their application materials, a letter of interest a resume, a detailed budget of how the \$44,000 will be spent, including gross receipts tax and travel expenses and at least three references. Payment to the contractor will be made on a reimbursement basis for professional services rendered to New Mexico Arts. Candidates with arts backgrounds and a demonstrated ability to work on their own are preferred.

This contractor position is being funded by monies from the National Endowment for the Arts under the American Recovery and Reinvestment Act of 2009 and the contractor must comply with all requirements under that law as well as all requirements specified by New Mexico Arts and the New Mexico Office of Recovery and Reinvestment.

Please note that the application must be received no later than September 25, 2009 by 5 PM. **Your proposal must be sealed and clearly labeled - "Art in Public Places Coordinator Qualifications"**.

Thank you for expressing interest in applying.

Sincerely,

Chuck Zimmer  
Art in Public Places Program Manager