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## Permanent Collection Loan Program Site Description Form

*Your agency has been invited to participate in the New Mexico Arts Permanent Collection Loan Program. This survey has been designed to help you think about the possibilities of artwork that would be most appropriate for you agency.*

### A. PROJECT INFORMATION

Project Number \_\_\_\_\_ Project Amount \_\_\_\_\_

Project Name \_\_\_\_\_

Name of the Site Representative who will be choosing the artwork:

\_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

### B. THE SITE

1. Name of the building where the art will be located: \_\_\_\_\_

2. What is the primary use of this building? \_\_\_\_\_

3. What types of space are available for displaying artwork? (Check all that apply)

Interior                       Exterior                       Floor Space or Pedestal  
 Wall                               Display Case                       Other: \_\_\_\_\_

4. If wall space is available, how large is it?

Small (7-11 ft. in length)       Medium (12-15 ft.)       Large (over 15 ft.)

5. What type of lighting will the art be placed in?

Natural Light                       Direct                       Indirect  
 Artificial Light                       Direct                       Indirect

*Please note: Some artworks such as watercolor paintings, prints, photographs, tapestries, drawings and other works on paper may be easily damaged by direct sunlight!*

6. Which are the primary groups of people who use your building? (Check any that apply)

Adults                               Elderly                               Children/Teens  
 Special Interest or Ethnic Groups (specify): \_\_\_\_\_

7. Is vandalism or security a concern?

Yes (explain): \_\_\_\_\_  
 No

8. Comments/Special Concerns: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. THE ARTWORK**

9. What primary functions would you like the artwork to serve in your facility?  
(Please indicate interest by ranking: 1 = highest priority, 5 = lowest priority)

- Inspire viewers and stimulate thought and conversation.
- Drawing visitors and provide a local economic opportunity.
- To express the philosophy of the organization and/or function of your facility.
- To be a good financial investment that will increase in value.
- Express the facility's support and understanding of fine art.
- To serve as an example of creativity to inspire employees, residents and visitors.
- Other (specify): \_\_\_\_\_

10. How do you see your building? (Check all that apply)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> bold/strong            | <input type="checkbox"/> symbolic          | <input type="checkbox"/> rough/rustic            |
| <input type="checkbox"/> thought provoking      | <input type="checkbox"/> challenging       | <input type="checkbox"/> intellectual/conceptual |
| <input type="checkbox"/> emotional              | <input type="checkbox"/> dramatic/striking | <input type="checkbox"/> natural/organic         |
| <input type="checkbox"/> classical              | <input type="checkbox"/> light-hearted     | <input type="checkbox"/> fluid/flowing           |
| <input type="checkbox"/> subtle                 | <input type="checkbox"/> technological     | <input type="checkbox"/> geometric               |
| <input type="checkbox"/> Other (specify): _____ |  |  |

11. Check any of the following art forms/mediums that may be appropriate for you agency:

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Painting               | <input type="checkbox"/> Fiber/Textile             | <input type="checkbox"/> Ceramic                  |
| <input type="checkbox"/> Print*                 | <input type="checkbox"/> Small sculpture           | <input type="checkbox"/> Glass                    |
| <input type="checkbox"/> Photograph             | <input type="checkbox"/> Free-standing sculpture   | <input type="checkbox"/> Handmade book            |
| <input type="checkbox"/> Quilt                  | <input type="checkbox"/> Relief/Wall sculpture     | <input type="checkbox"/> Basket                   |
| <input type="checkbox"/> Pastel                 | <input type="checkbox"/> Artist-designed furniture | <input type="checkbox"/> Mobile/Suspended artwork |
| <input type="checkbox"/> Drawing                | <input type="checkbox"/> Neon/Light                |   |
| <input type="checkbox"/> Other (specify): _____ |  |   |

\*Limited edition original print (such as an etching or woodcut), not a reproduction of a painting.